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VIETCIS INFORMATION MANAGEMENT POLICY

1. Purpose

To ensure proper handling and protection of information.

2. Scope

Applies to all employees and data systems.

3. INFORMATION MANAGEMENT

Commitment:

VietCIS ensures confidentiality, integrity, and security of information.

Rules:

- Protect company and customer data
- Prevent unauthorized access
- Use data responsibly

Targets:

- 100% employees comply with data protection rules
- Zero data breach incidents

Implementation:

- Access control measures
- Employee awareness

4. Commitment

Approved by VIETCIS Management.

Date: 01 January 2026

Review Date: January 2027

Authorized by: Director – Duong Hoài Nam



GIÁM ĐỐC
Dương Hoài Nam