

VIETCIS SUSTAINABLE PROCUREMENT IMPLEMENTATION PACK

1. Supplier Assessment Instructions

- Annual ESG evaluation of suppliers
- Scoring system (0–100) and risk classification
- Focus on environment, labor, and ethics

2. Training of Procurement Staff

- Annual ESG training for buyers
- Topics: human rights, environment, supplier risks

3. Buyer Performance Integration

- ESG KPIs integrated into performance reviews
- Supplier evaluation rate and compliance tracking

4. Supplier Capacity Building & Incentives

- Training and guidance for suppliers
- Preferred supplier status for high ESG performance

5. Sustainable Procurement SOP

- Process: selection → ESG screening → evaluation → monitoring
- Use of ESG scorecard and risk assessment tools

6. Continuous Improvement

- Regular monitoring and updates
- Supplier engagement and improvement plans

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